



# ORIENTATION DAY

MOE Kindergarten @ First Toa Payoh

18<sup>th</sup> Nov 2022



**WELCOME TO**

**MOE KINDERGARTEN @**

**FIRST TOA PAYOH**



# TODAY'S PROGRAMME

| Time   | Description  |                       |
|--------|--|-----------------------|
| 2.00pm | Registration   |                       |
| 2.15pm | Tour of MOE Kindergarten (MK)  |                       |
| 2.30pm | Welcome Address by MK Centre Head and QnA Session  |                       |
| 3.00pm | KCare Briefing by KCare Supervisor and QnA Session   |                       |
| 3.30pm | Classroom 1 K1 Respect   | Classroom 3 K1 Wonder |
|        | Activity in class  | Sale of Uniform       |
|        | Sale of uniform  | Activity in class     |
| 4.30pm | <p>Thank you and goodbye! 😊</p> <p>Please drop off any other documents for submission at the FTPPS General Office between 21<sup>st</sup> – 25<sup>th</sup> Nov 2022.</p> <p>Please share with us your feedback!</p> |                       |





# OVERVIEW

- 🚩 Our Team
- 🚩 Your Orientation Package
- 🚩 Family Handbook
- 🚩 Authorisation Pass
- 🚩 Arrival and Dismissal
- 🚩 Well-Being of Children
- 🚩 Kindergarten Uniform
- 🚩 Transition into MOE Kindergarten
- 🚩 Key Features of MK Curriculum
- 🚩 Typical Day
- 🚩 Snacks
- 🚩 Calendar of Events
- 🚩 Daily Checklist
- 🚩 Travel Declaration
- 🚩 Communication : MK-Parent Partnership



# MOE Kindergarten @ First Toa Payoh [MK Team 2023]

*ON TO A STRONG START !*

| English Teachers                               | Mother Tongue Teachers                            |
|--|---|
| Teacher Saleha Ahamd Binte Mirza<br>Quayam Ali | Teacher Han Xiaoni                                |
| Teacher Ashwini Prasad Pillai                  | Teacher Xiao Rong                                 |
| Teacher Chiam Pick Ling                        | Teacher Deng Hua                                  |
| Teacher Nurul'Ain Farhanah Abdul<br>Halim      | Teacher Noor Yasmeen Bensmeer Bte<br>Abdul Rahman |
| Teacher Ling Hui Kia                           | Teacher K Ananthavalli                            |



# Our Team at MOE Kindergarten @ FIRST TOA PAYOH (MK@FY)

## Support Staff

Mdm Salawati – Admin Executive

Mdm Toh Soon Mai Susan – Operations Support Officer

Mdm Jainah Bte Basir – Operations Support Officer

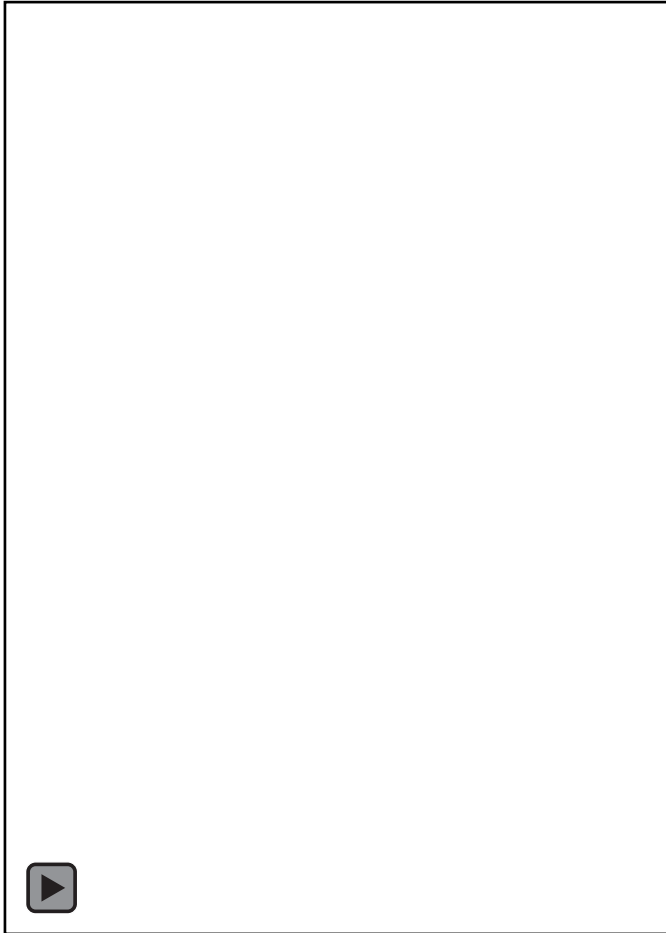






# YOUR ORIENTATION PACKAGE

- 🚩 Family Handbook (With Acknowledgement Form)
- 🚩 Information on Arrival and Dismissal
- 🚩 Typical Day
- 🚩 Sample Snack Menu
- 🚩 Programme for First 2 Days of School
- 🚩 Calendar of Events for Term 1
- 🚩 Travel Declaration
- 🚩 Parent's Feedback



# FAMILY HANDBOOK



-  Information and practices in MOE Kindergarten
-  Each family will be issued one handbook
-  Strongly encouraged to read
-  Acknowledgment Form – kindly submit the hardcopy form appended in the handbook.



# AUTHORISATION PASS

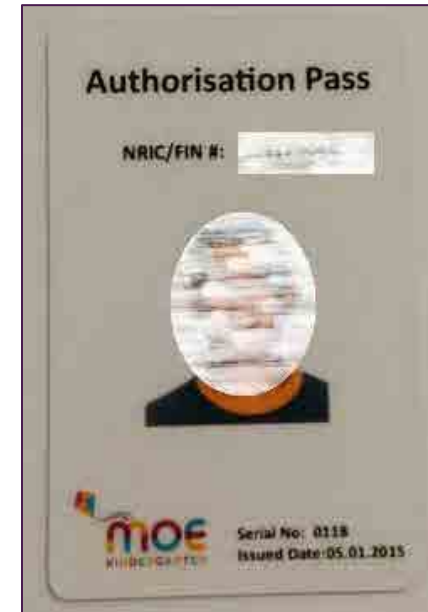
Pg 26

Each family will be issued **2 Authorisation Passes**.

Physical Passes are required for parent/caregiver to have access to the designated entry point in the school during drop-off and dismissal times.

The passes will be issued on **3<sup>rd</sup> Jan 2023** when we start school next year.

Please take note that a police report is required for all misplaced authorisation passes before a replacement card can be issued. A **Temporary Pass** for security clearance will be issued.



This card is the property of  
MOE Kindergarten @ West Spring

Authorisation pass is to be  
displayed prominently when you are in the  
school premises.

Unauthorised possession, use,  
retention, alteration or destruction,  
or transfer to another person is  
strictly prohibited.

If found, please return to:  
**MOE Kindergarten @ West Spring**  
60 Bukit Panjang Ring Road  
Singapore 679946  
MK Office No: 6892 5395  
KCare Office No: 6219 5092

# ARRIVAL AND DISMISSAL Pg 26

- 🎈 Children should attend kindergarten daily and be present for the entire programme.
- 🎈 AM session: 8.00AM to 12.00PM

**Gate 1 will be used for arrival and dismissal**



# ENTRY POINT FOR ARRIVAL



Enter using **Gate 1** only.

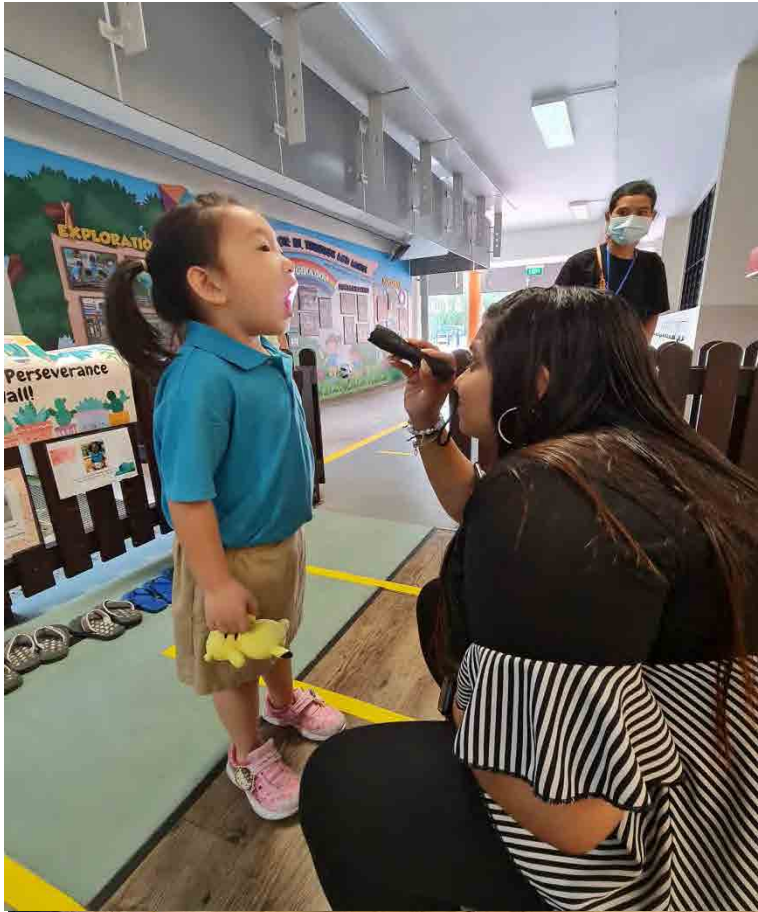
For security purposes, caregivers need to **present their physical Authorisation Pass to the security guard** on duty when dropping off or picking up their children **at all times**.





Upon entering from Gate 1, follow the pedestrian footpath towards the General Office, head straight, turn left, walk down picture 4 corridor then turn slight left to **MK Entrance**, for health screening.





**K1 MK Entrance:  
Health Screening Area**

**AM Health Screening Area:**  
Bring your child to the health screening station at the **K1 MK Entrance**.



# IMPORTANT TO NOTE:

## Parents /Guardians fetching their child from school

- AT ALL TIMES

Parents will be called to receive children at the waiting area. The teachers will release one child to one parent.

- No Driving into school compound

- Be Punctual



# IMPORTANT TO NOTE:

Pg 29

- There will be **strictly no parking in the school carpark** and **no waiting** at the driveway.
- For caregivers who drive, you are **strongly encouraged to park at the nearest carparks.**



## Nearest carpark

- Lor 8 Hawker Centre (beside the school)
- Block 225 (opposite the school)





# WELL-BEING OF CHILDREN Pg 16.

🎈 Health screening will be conducted daily upon arrival

🎈 Please keep your child at home if he/she is unwell:

- High fever (above 37.5 ° C)
- Throat infection
- Conjunctivitis (sore eyes)
- Diarrhoea
- Vomiting
- Head lice
- Communicable diseases such as chicken pox, gastric flu, hand-foot-and-mouth disease, measles, mumps, rubella



🎈 Children who are unwell or have had recent contact with infected persons are strongly encouraged to self-test using an Antigen Rapid Test (ART) kit.

🎈 **MK will not administer medication to your child.**

# WELL-BEING OF CHILDREN

Children who return to kindergarten after recovering from an infectious disease, but are still showing symptoms of illness (after the expiry of medical certification), will need to produce a certificate of health from the medical practitioner for the child to return to the kindergarten.

More information is available on page 16 and 17 of the Family Handbook.



# WELL-BEING OF CHILDREN

## Oral Digital Thermometer:

Each child will be given an oral digital thermometer on the first day of school. This is to encourage families to develop the habit of taking your child's temperature before coming to school. Should your child be unwell, please take your child to see the doctor.

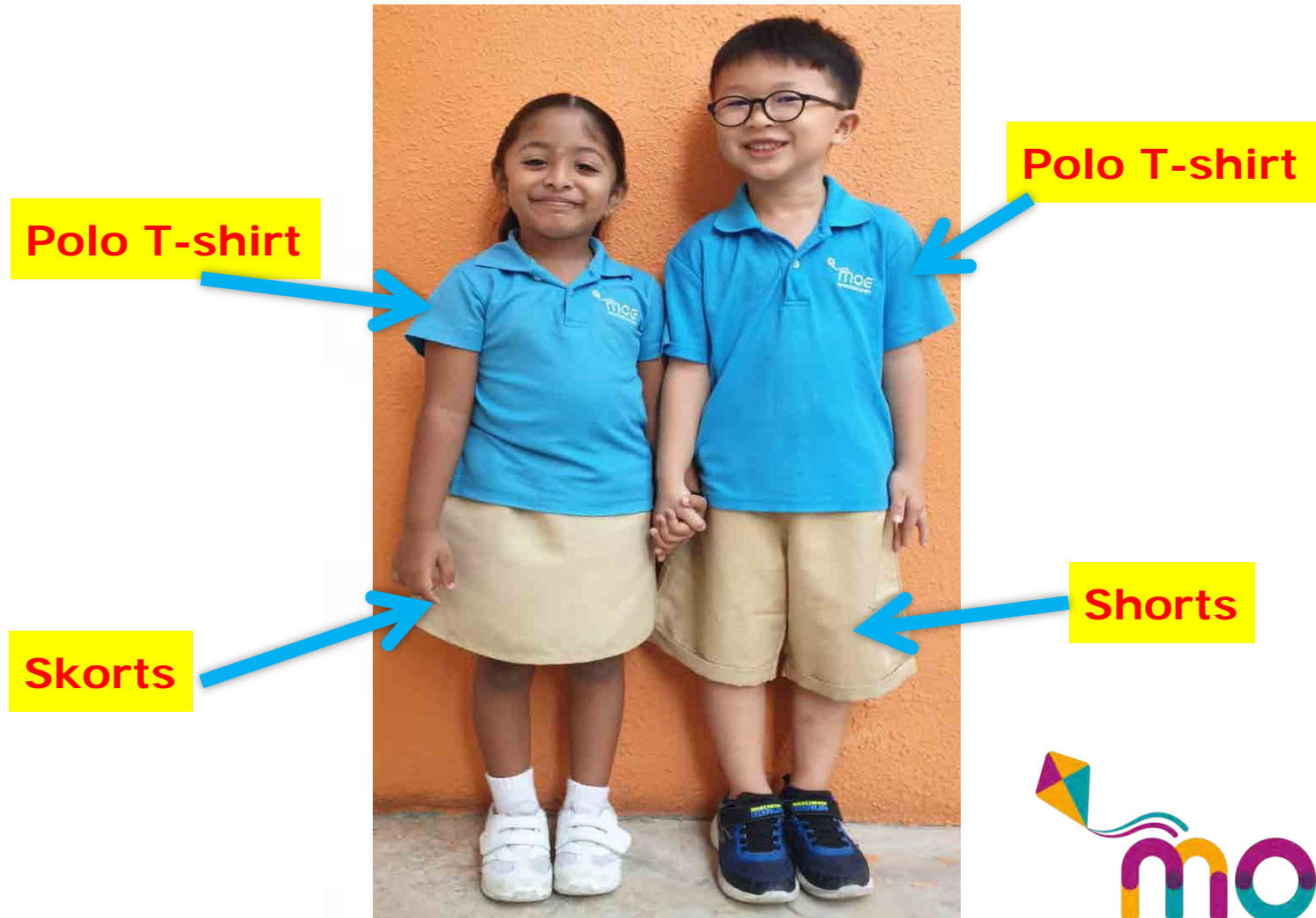
## Group Accident Insurance: Pg 17

Upon registration and starting school, your child will be covered by Group Accident Insurance. This insurance is paid by the kindergarten. Coverage includes accidents that may occur within the premises of the MOE Kindergarten or during activities organised by the kindergarten (e.g. during field trips). More information will be provided on the first day of school.



# KINDERGARTEN UNIFORM

Pg 18



Polo T-shirt

Polo T-shirt

Skorts

Shorts



# MK UNIFORM

From 1 Jul 2022, there are two appointed suppliers for MK uniform: Beau Voix Uniform (Beau Voix) and Jeep Sing Fashion (Jeep Sing)

| Description            | Cost per piece   |           | Sizes                                       | Remarks   |
|------------------------|--|-----------|---|-----------|
|                        | Beau Voix  | Jeep Sing |   |           |
| Polo T-shirt (top)     | \$7  | \$7       | XS to 3XL; odd sizes available upon request | Unisex    |
| Shorts (boys' bottom)  | \$7  | \$8       |   | For boys  |
| Skorts (girls' bottom) | \$7  | \$8       |   | For girls |
| Other information      | <ul style="list-style-type: none"> <li>- Each child is recommended to have 3 sets of uniform.</li> <li>- Parents of children enrolling in KCare may wish to purchase more than 3 sets of uniform.</li> </ul> |           |   |           |

MK uniform by Beau Voix and Jeep Sing follow closely the specifications required by MOE, and parents have the choice to choose which supplier to buy the uniform from.



# MK UNIFORM

Sale of uniform is available on/at:

## 2. Supplier's retail store

|              | Beau Voix   | Jeep Sing  |
|--------------|---|--|
| Location     | 2, Sims Close, #03-08,<br>Gemini@Sims<br>Singapore 387298   | Blk 4012, Ang Mo Kio Ave 10,<br>Techplace 1, #01-09/ #01-06B*<br>Singapore 569628<br><i>*Dedicated MK store from 1 Nov</i> |
| Retail hours | Mon – Fri, 9.30am – 5.30pm  | Mon – Fri, 10am – 6pm and<br>Sat, 10am – 2pm   |
| Remarks      | 1) Refer to supplier's website for information on appointment booking (if any).<br>2) Pls call supplier's office to check on sizes before heading to their store. |  |

Exchange of sizes can be done with the respective supplier within 7 working days of purchase (Terms & Conditions apply)


**Parents are encouraged to purchase the MK uniform early to avoid the peak period from mid-Nov onwards.**





# KINDERGARTEN UNIFORM SUBSIDY

On Orientation Day, parents need not pay for their child(ren)'s uniforms if they satisfy the following eligibility criteria.

- They have submitted the **Application Form for the Kindergarten Fee Assistance Scheme (KiFAS)** to the school staff before 1<sup>st</sup> day of school, AND
- Their estimated **gross monthly household income is up to \$1900** or **per capita income per family member is not more than \$650.**


 Parents who require uniform subsidy may pick up a form from the MK.  
[Note: The KIFAS Form must be submitted in exchange for this form.]


 Please bring the uniform subsidy form to the "Sale of Uniform" booth to exchange for 3 sets of free uniforms. Both parent and uniform vendor will endorse on the form.


 Parents will be informed of their KiFAS application outcome by ECDA. Parents are liable to pay \$45 for the 3 sets of uniforms directly to the vendor if they are not eligible for the uniform assistance after the applications are processed.

# KINDERGARTEN FEE ASSISTANCE SCHEME (KIFAS)

| Gross Monthly Household Income | Gross Per Capita Income | Monthly Kindergarten Fee after Subsidy*<br>(With effect from Jan 2020) |
|--------------------------------|-------------------------|--|
| \$3,000 and below              | \$750 and below         | \$1  |
| \$3,001 - \$4,500              | \$751 - \$1,125         | \$15   |
| \$4,501 - \$6,000              | \$1,126 - \$1,500       | \$60   |
| \$6,001 - \$7,500              | \$1,501 - \$1,875       | \$80   |
| \$7,501 - \$9,000              | \$1,876 - \$2,250       | \$100  |
| \$9,001 - \$10,500             | \$2,251 - \$2,625       | \$120  |
| \$10,501 - \$12,000            | \$2,626 - \$3,000       | \$150  |

 Families of children who are Singapore Citizens who need kindergarten fee assistance can apply for KiFAS provided by the Early Childhood Development Agency (ECDA) through MK.

 The family needs to satisfy either the Gross Monthly Household Income (HHI) or the Gross Monthly Per Capita Income (PCI) criterion.

 Information is correct as at Nov 2022 and is subject to review. Any updates will be reflected on MK website.



# TRANSITION INTO MOE KINDERGARTEN

Pg 22

## Signs to look out for during period of adjustment:

- 🎈 Separation Anxiety (2 weeks or more)
- 🎈 Cry when you leave
- 🎈 Lose his/her appetite
- 🎈 Nightmares
- 🎈 Fall sick
- 🎈 Slight changes in behaviour



# TRANSITION INTO MOE KINDERGARTEN

## Tips to help your child adjust:

### Talk to your child about going to kindergarten

- 🎈 Inform your child that he/she is going to kindergarten
- 🎈 Show him/her pictures/videos of the kindergarten
- 🎈 Read books about going to school
- 🎈 Assure your child that kindergarten is a good and fun place
- 🎈 Tell your child that he/she will make new friends

### Develop consistent routines

- 🎈 Develop a daily activity schedule including a consistent morning and bedtime routine. This ensures that your child develops a regular sleep patterns and has sufficient rest.

# TRANSITION INTO MOE KINDERGARTEN



## Tips for parents:

### Punctuality

- 🚩 Ensure that your child is punctual and regular in attending kindergarten

### Preparing your child for school

- 🚩 Spend some time with your child in the morning to help him/her feel settled for the day
- 🚩 Pack his/her clothes, school bag and water bottle together

### Working with your child's teacher/Centre Head

- 🚩 Share with the teacher or Centre Head your child's habits (eating, playing, toileting)
- 🚩 Discuss any concerns/suggestions related to your child or the kindergarten with the teacher or Centre Head
- 🚩 Never use the kindergarten or teachers as a threat or means to change your child's behaviour

### Bidding your child goodbye

- 🚩 Bid your child goodbye when you leave the kindergarten and say when you will be back to pick him/her.

**During this period of adjustment, it is natural for your child to display signs of anxiety or physical discomfort. Should you observe such signs, you can work with your child's teacher to help support your child. Parents can help to display a positive attitude as children also pick up on your anxieties.**

# TRANSITION INTO MK

## FIRST 2 DAYS OF SCHOOL !





- 🎈 A significant milestone for each child
- 🎈 Preparing your child for the transition
- 🎈 “Getting to know you” Programme on **3<sup>rd</sup> Jan and 4<sup>th</sup> Jan 2022 (Tues and Wed), 8.00 am – 9.30am**
- 🎈 MKs will operate shorter hours on these two days
- 🎈 One adult is encouraged to accompany the child on these two days

From **5<sup>th</sup> Jan 2022 (Thurs)**, the MK will operate within the normal hours of: 8am–12pm



# TRANSITION INTO MK

## Key Features of the MK Curriculum

-  Two flagship programmes: **HI-Light Programme** and **Starlight Literacy Programme**
-  Activities organised around **four broad themes** set within the local context
-  Activities with a **distinctive Singapore flavour**
-  **Weeks of Wonder (WoW)** projects which encourage self-motivated learning through exploration and discovery



# TRANSITION INTO MOE KINDERGARTEN

## TERM 1 – WHO AM I? Pg 8.

As part of preparing the children for kindergarten, the topic for Term 1 will be on 'Who Am I'.

Activities will help to build self concept, improve self-esteem and self-confidence



# TYPICAL DAY



|                   | Monday                            | Tuesday                           | Wednesday                         | Thursday                          | Friday                  |
|-------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-------------------------|
| 8.00am – 8.10am   | Arrival and Circle Time           |                                   |                                   |                                   |                         |
| 8.10am – 8.50am   | Motor Skill Development           | HI-Light and Learning Centre Time | Outdoor                           | HI-Light and Learning Centre Time | Music and Movement      |
| 8.50am – 9.10am   | HI-Light and Learning Centre Time |                                   | HI-Light and Learning Centre Time |                                   | Motor Skill Development |
| 9.10am – 9.40am   |                                   | Outdoor                           |                                   |                                   |                         |
| 9.40am – 9.50am   | Toileting                         |                                   |                                   |                                   |                         |
| 9.50am – 10.10am  | Snack                             |                                   |                                   |                                   |                         |
| 10.10am – 11.10am | Starlight (MTL)                   | Starlight (MTL)                   | Starlight (MTL)                   | Starlight (MTL)                   | Starlight (MTL)         |
| 11.10am – 11.50am | Starlight (EL)                    | Starlight (EL)                    | Starlight (EL)                    | Starlight (EL)                    | Starlight (EL)          |
| 11.50am – 12 noon | Closure and Dismissal             |                                   |                                   |                                   |                         |

## Kindergarten 1 AM Session

Note: Sequence of activities may differ from class to class



# SNACKS

Pg 20

- 🚩 Snacks are served every day
- 🚩 A variety of snacks is served, e.g. bread rolls, buns, cereal, milk
- 🚩 Menu is available for reference
- 🚩 Snacks served follow Health Promotion Board guidelines, e.g. “Healthier Choice” symbol





# CALENDAR OF EVENTS

| Date                            | Event                            | Timing                  |
|---------------------------------|----------------------------------|-------------------------|
| 1 Jan (Sun)                     | New Year's Day Holiday           |                         |
| 2 Jan (Mon)                     | Public Holiday                   |                         |
| 3 Jan (Tues) to<br>4 Jan (Wed)  | Start of Term 1                  | AM : 8.00 am to 9.30 am |
| 20 Jan (Fri)                    | Lunar New Year Celebration in MK |                         |
| 22 Jan (Sun) to<br>23 Jan (Mon) | Lunar New Year Holiday           |                         |
| 24 Jan (Tues)                   | Public Holiday                   |                         |
| 3 Mar (Fri) TBC                 | Life@MK                          |                         |
| 11 Mar (Sat) to<br>19 Mar (Sun) | Term 1 Break                     |                         |

Term 2 will start on 20<sup>th</sup> March 2023

# DAILY CHECKLIST

Pg 27

Your child should bring the following to kindergarten daily:






|  |
|--|
| 1 extra set of MK uniform                            |
| 1 set of undergarment                                |
| Water bottle with sling filled with plain water      |
| Face masks are optional for children in MK and KCare |

Please label all your child's belongings.



# MK-PARENT PARTNERSHIP

Children are curious, active and competent learners

-  **Partner us** to support the transition of your child
-  Prepare your child for lifelong learning by being a part of their discovery of the world around them. Encourage their natural sense of curiosity to learn
-  Support them in understanding their feelings and experiences to build their confidence, and develop social and emotional skills over time.
-  Place equal emphasis on your child's cognitive and non-cognitive development.
-  Resist pushing your child to learn what he/she is not ready for.



# PARENTS GATEWAY Pg 24

Parents Gateway is a mobile app jointly developed by MOE and GovTech to support parents' involvement in their child's educational journey.

You can receive information such as regular class/child updates from the MK, and perform a range of administrative functions such as giving consent for MK programmes and activities.

You can download Parents Gateway on your mobile phone (available on iOS and Android platforms only) from **16 Dec 2022**.



# COMMUNICATION

Pg 24

We encourage frequent communication between the kindergarten and parents.

We can be reached at

Email: [moe\\_firsttoapayoh@moe.edu.sg](mailto:moe_firsttoapayoh@moe.edu.sg)

Telephone: 62620331



# TRAVEL DECLARATION

Pg 30

If you have plans to travel with your family, kindly complete the travel declaration form to us by today.

Should there be changes in the midst of this holiday, please inform your class teacher when school reopens.



# MK VIRTUAL TOUR AND SAFETY MANAGEMENT MEASURES

Please visit us at First Toa Payoh Primary School website  
<https://firsttoapayohpri.moe.edu.sg/>

Click under 'MK @ First Toa Payoh



The screenshot shows the website's header with the FTPP logo and navigation links: ABOUT US, FTPPS FAMILY, DISTINCTIVE PROGRAMMES, CURRICULUM, and ACHIEVEMENTS. Below the header is a large photograph of three students in blue school uniforms using cameras to take pictures outdoors. At the bottom of the page, there is a dark red navigation bar with several buttons: MK @ FIRST TOA PAYOH, P1 REGISTRATION, E-OPEN HOUSE, HIGHLIGHTS, and NEWS & ANNOUNCEMENTS. A blue arrow points to the 'MK @ FIRST TOA PAYOH' button. The footer contains copyright information and contact details.

firsttoapayohpri.moe.edu.sg

FTPP

ABOUT US FTPPS FAMILY DISTINCTIVE PROGRAMMES CURRICULUM ACHIEVEMENTS

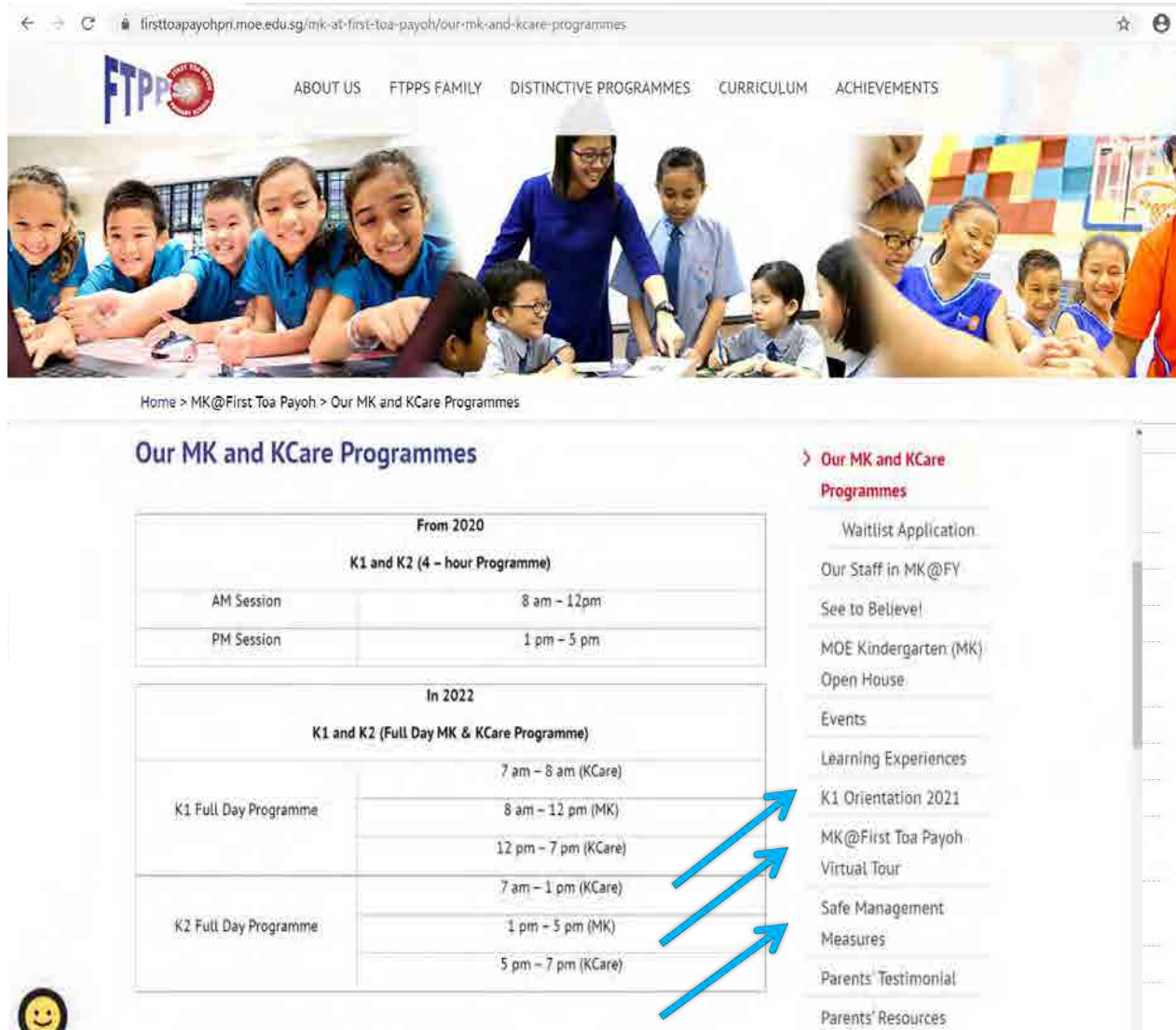
MK @ FIRST TOA PAYOH P1 REGISTRATION E-OPEN HOUSE HIGHLIGHTS NEWS & ANNOUNCEMENTS

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RINDERGARTEN

# MK VIRTUAL TOUR AND SAFETY MANAGEMENT MEASURES

You will see this page. Please scroll down.



The screenshot shows a web browser window with the URL [firsttoapayohpri.moe.edu.sg/mk-at-first-toa-payoh/our-mk-and-kcare-programmes](http://firsttoapayohpri.moe.edu.sg/mk-at-first-toa-payoh/our-mk-and-kcare-programmes). The page header includes the FTPPS logo and navigation links: ABOUT US, FTPPS FAMILY, DISTINCTIVE PROGRAMMES, CURRICULUM, and ACHIEVEMENTS. A large banner image shows a teacher and students working together. Below the banner is the breadcrumb: Home > MK@First Toa Payoh > Our MK and KCare Programmes.

## Our MK and KCare Programmes

**From 2020**

**K1 and K2 (4 - hour Programme)**

|            |             |
|------------|-------------|
| AM Session | 8 am - 12pm |
| PM Session | 1 pm - 5 pm |


**In 2022**

**K1 and K2 (Full Day MK & KCare Programme)**

|                       |                      |
|-----------------------|----------------------|
| K1 Full Day Programme | 7 am - 8 am (KCare)  |
|                       | 8 am - 12 pm (MK)    |
|                       | 12 pm - 7 pm (KCare) |
| K2 Full Day Programme | 7 am - 1 pm (KCare)  |
|                       | 1 pm - 5 pm (MK)     |
|                       | 5 pm - 7 pm (KCare)  |

Three blue arrows point from the bottom right of the table to the sidebar menu.

- > Our MK and KCare Programmes
  - Waitlist Application
  - Our Staff in MK@FY
  - See to Believe!
  - MOE Kindergarten (MK)
  - Open House
  - Events
  - Learning Experiences
  - K1 Orientation 2021
  - MK@First Toa Payoh Virtual Tour
  - Safe Management Measures
  - Parents' Testimonial
  - Parents' Resources





# Parents' Feedback on 18 November 2022, K1 Orientation

We thank you for your participation in our event today.

We would like to have your feedback on today's programme so that we can improve in our future K1 Orientation. Thank you.



<https://forms.gle/KdYEaCRGV2uCpcjG9>



# On To A Strong Start!

