



ORIENTATION DAY

MOE Kindergarten @ First Toa Payoh

17th Nov 2023



WELCOME TO

MOE KINDERGARTEN @

FIRST TOA PAYOH





TODAY'S PROGRAMME

Time	Programme	
2.00pm	Registration	
2.15pm	Tour of MOE Kindergarten (MK)	
2.30pm	Welcome Address by Principal, Mr Chua	
2.35pm	Welcome Address by MK Centre Head and Q&A Session	
3.05pm	KCare Briefing with KCare Supervisor and Q&A Session	
3.35pm 😊	Classroom 1 K1 Respect	Classroom 3 K1 Wonder
	Activity in Class	Sale of uniform
	Sale of uniform	Activity in Class
4.40pm	Thank you and goodbye! Please drop off any documents for submission at the FTPPS General Officer between 20 th – 24 th November 2023. Please share with us your feedback!	



WELCOME ADDRESS BY MR CHUA CHOON GUAN

Principal, First Toa Payoh Primary School





OVERVIEW

-  Our Team
-  Your Orientation Package
-  Family Handbook
-  Authorisation Pass
-  Arrival and Dismissal
-  Well-Being of Children
-  Kindergarten Uniform
-  MK Fee and Kindergarten Fee Assistance Scheme
-  Transition into MOE Kindergarten
-  Key Features of MK Curriculum
-  Typical Day
-  Snacks
-  Calendar of Events
-  Daily Checklist
-  Communication :
 - MK-Parent Partnership
-  Parents Gateway
-  Early Intervention Services in MK
-  Travel Declaration



MOE Kindergarten @ First Toa Payoh [MK Team 2024]

ON TO A STRONG START !

English Teachers	Mother Tongue Teachers
Teacher Saleha Ahamd Binte Mirza Quayam Ali	Teacher Han Xiaoni
Teacher Ashwini Prasad Pillai	Teacher Xiao Rong
Teacher Chiam Pick Ling Janet	Teacher Deng Hua
Teacher Nurul'Ain Farhanah Abdul Halim	Teacher Noor Yasmeen Bensmeer Bte Abdul Rahman
	Teacher K Ananthavalli



Our Team at MOE Kindergarten @ FIRST TOA PAYOH (MK@FY)

Support Staff

Mdm Salawati – Admin Executive

Mdm Toh Soon Mai Susan – Operations Support Officer

Mdm Jainah Bte Basir – Operations Support Officer



YOUR ORIENTATION PACKAGE





- 🚩 Family Handbook (With Acknowledgement Form)
- 🚩 Information on Arrival and Dismissal
- 🚩 Typical Day
- 🚩 Sample Snack Menu
- 🚩 Programme for First 2 Days of School
- 🚩 Calendar of Events for Term 1
- 🚩 Travel Declaration
- 🚩 Parent's Feedback



FAMILY HANDBOOK



2024 Family Handbook

-  Information and practices in MOE Kindergarten
-  Each family will be issued one handbook
-  Strongly encouraged to read
-  Acknowledgment Form – kindly submit the hardcopy form appended in the handbook.



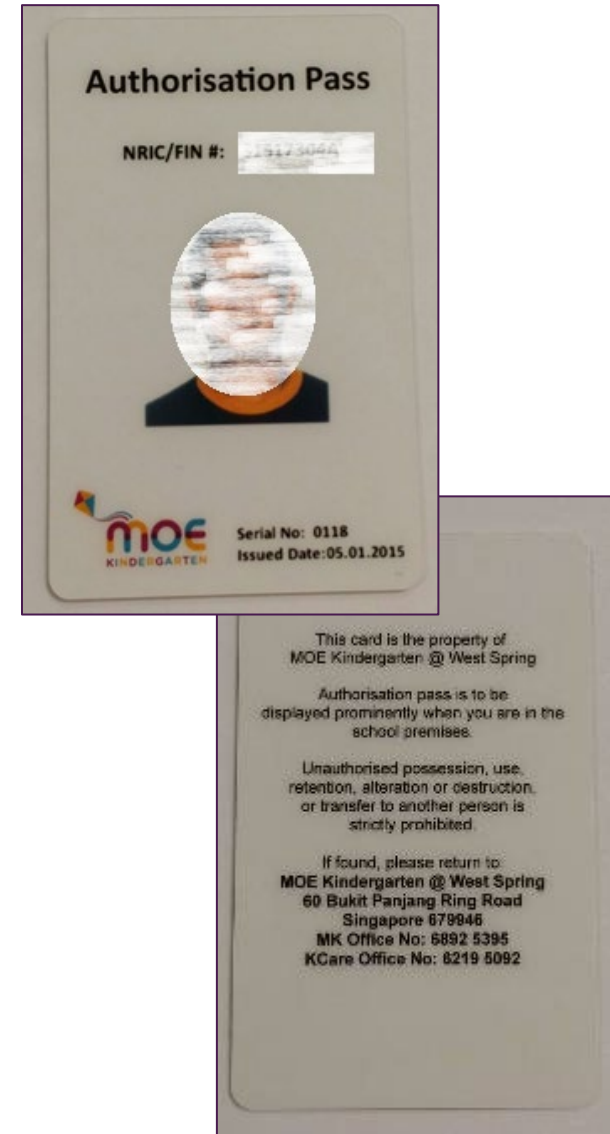
AUTHORISATION PASS

🚩 Each family will be issued **2 Authorisation Passes**.

🚩 Physical Passes are required for parent/caregiver to have access to the designated entry point in the school during drop-off and dismissal times.

🚩 The passes will be issued on **2nd Jan 2024** when we start school next year.

🚩 Please take note that a police report is required for all misplaced authorisation passes before a replacement card can be issued. A **Temporary Pass** for security clearance will be issued.



ARRIVAL AND DISMISSAL

- 🎈 Children should attend kindergarten daily and be present for the entire programme.
- 🎈 AM session: 8.00AM to 12.00PM

Gate 1 will be used for arrival and dismissal



ENTRY POINT FOR ARRIVAL



Enter using **Gate 1** only.

For security purposes, caregivers need to **present their physical Authorisation Pass to the security guard** on duty when dropping off or picking up their children **at all times**.





Upon entering from Gate 1, follow the pedestrian footpath towards the General Office, head straight, turn left, walk down picture 4 corridor then turn slight left to **MK Entrance**, for health screening.





**K1 MK Entrance:
Health Screening Area**

AM Health Screening Area:
Bring your child to the health screening
station at the **K1 MK Entrance**.



IMPORTANT TO NOTE:

Parents /Guardians fetching their child from school

- AT ALL TIMES

Parents will be called to receive children at the waiting area. The teachers will release one child to one parent.

- No Driving into school compound
- Be Punctual



IMPORTANT TO NOTE:

- There will be **strictly no parking in the school carpark** and **no waiting** at the driveway.
- For caregivers who drive, you are **strongly encouraged to park at the nearest carparks.**



Nearest carpark

- Lor 8 Hawker Centre (beside the school)
- Block 225 (opposite the school)



WELL-BEING OF CHILDREN

🎈 Health screening will be conducted daily upon arrival

🎈 Please keep your child at home if he/she is unwell:

- High fever (above 37.5 ° C)
- Throat infection
- Conjunctivitis (sore eyes)
- Diarrhoea
- Vomiting
- Head lice
- Communicable diseases such as chicken pox, gastric flu, hand-foot-and-mouth disease, measles, mumps, rubella



🎈 Children who are unwell or have had recent contact with infected persons are strongly encouraged to self-test using an Antigen Rapid Test (ART) kit.

🎈 **MK will not administer medication to your child.**

WELL-BEING OF CHILDREN

Children who return to kindergarten after recovering from an infectious disease, but are still showing symptoms of illness (after the expiry of medical certification), will need to produce a certificate of health from the medical practitioner for the child to return to the kindergarten.

More information is available on page 15 and 16 of the Family Handbook.



WELL-BEING OF CHILDREN

Oral Digital Thermometer:

Each child will be given an oral digital thermometer on the first day of school. This is to encourage families to develop the habit of taking your child's temperature before coming to school. Should your child be unwell, please take your child to see the doctor.

Group Accident Insurance: Pg 17

Upon registration and starting school, your child will be covered by Group Accident Insurance. This insurance is paid by the kindergarten. Coverage includes accidents that may occur within the premises of the MOE Kindergarten or during activities organised by the kindergarten (e.g. during field trips). More information will be provided on the first day of school.



KINDERGARTEN UNIFORM

Polo T-shirt

Polo T-shirt

Skorts

Shorts



MK UNIFORM

There are two appointed suppliers for MK uniform: Beau Voix Uniform (Beau Voix) and Jeep Sing Fashion (Jeep Sing)

Description	Cost per piece		Sizes	Remarks
	Beau Voix	Jeep Sing		
Polo T-shirt (top)	\$7	\$7	XS to 3XL; odd sizes available upon request	Unisex
Shorts (boys' bottom)	\$7	\$8		For boys
Skorts (girls' bottom)	\$7	\$8		For girls
Other information	<ul style="list-style-type: none"> - Each child is recommended to have 3 sets of uniform. - Parents of children enrolling in KCare may wish to purchase more than 3 sets of uniform. 			

MK uniform by Beau Voix and Jeep Sing follow closely the specifications required by MOE, and parents have the choice to choose which supplier to buy the uniform from.



MK UNIFORM

Sale of uniform is available on/at:

2. Supplier's retail store

	Beau Voix	Jeep Sing
Location	2, Sims Close, #03-08, Gemini@Sims Singapore 387298	Blk 4012, Ang Mo Kio Ave 10, Techplace 1, #01-09/ #01-06B* Singapore 569628 <i>*Dedicated MK store from 1 Nov</i>
Retail hours	Mon – Fri, 9.30am – 5.30pm	Mon – Fri, 10am – 6pm and Sat, 10am – 2pm
Remarks	1) Refer to supplier's website for information on appointment booking (if any). 2) Pls call supplier's office to check on sizes before heading to their store.	

Exchange of sizes can be done with the respective supplier within 7 working days of purchase (Terms & Conditions apply)

Parents are encouraged to purchase the MK uniform early to avoid the peak period from mid-Nov onwards.



MK UNIFORM

Sale of uniform is available on/at:


2. Supplier's website


	Beau Voix	Jeep Sing
	http://www.beauvoix.com.sg/	https://jeepsinguniform.com/
Note	Home delivery at \$5 per address	Home delivery at \$6 per address


KINDERGARTEN UNIFORM SUBSIDY

On Orientation Day, parents need not pay for their child(ren)'s uniforms if they satisfy the following eligibility criteria.

- They have submitted the **Application Form for the Kindergarten Fee Assistance Scheme (KiFAS)** to the school staff before 1st day of school, AND
- Their estimated **gross monthly household income is up to \$1900** or **per capita income per family member is not more than \$650.**

 Parents who require uniform subsidy may pick up a MOE Kindergarten Uniform Subsidy Letter from the MK. [Note: The KIFAS Form must be submitted in exchange for this form.]

 Please bring the uniform subsidy letter to the "Sale of Uniform" booth to exchange for 3 sets of free uniforms. Both parent and uniform vendor will endorse on the form.

 Parents will be informed of their KiFAS application outcome by ECDA. Parents are liable to pay \$45 for the 3 sets of uniforms directly to the vendor if they are not eligible for the uniform assistance after the applications are processed.

MK UNIFORM SUBSIDY ORDER AND COLLECTION

For uniform subsidy claim at retail store :

- Please bring the copy of the MK Uniform Subsidy letter to the supplier's retail store in the music room.
- For printed copy, parents are to endorse at the bottom of the letter. The uniform supplier shall retain the claim slip of the printed letter (bottom of the letter) as a supporting document.



MOE KINDERGARTEN FEE

The monthly fee for MK in 2024 is:

-  \$160 for Singapore Citizens (SCs)
-  \$320 for Singapore Permanent Residents (PRs)

Fees are also payable during the June and December holidays as fees are calculated on an annual basis and spread over 12 months, including school holidays.






KINDERGARTEN FEE ASSISTANCE SCHEME (KIFAS)

Gross Monthly Household Income	Gross Per Capita Income	Monthly Kindergarten Fee after Subsidy
\$3,000 and below	\$750 and below	\$1
\$3,001 - \$4,500	\$751 - \$1,125	\$12
\$4,501 - \$6,000	\$1,126 - \$1,500	\$55
\$6,001 - \$7,500	\$1,501 - \$1,875	\$75
\$7,501 - \$9,000	\$1,876 - \$2,250	\$95
\$9,001 - \$10,500	\$2,251 - \$2,625	\$115
\$10,501 - \$12,000	\$2,626 - \$3,000	\$145

- 🎈 Families of children who are Singapore Citizens who need kindergarten fee assistance can apply for KiFAS provided by the Early Childhood Development Agency (ECDA) through MK.
- 🎈 The family needs to satisfy either the Gross Monthly Household Income (HHI) or the Gross Monthly Per Capita Income (PCI) criterion.



KINDERGARTEN FEE ASSISTANCE SCHEME (KIFAS)

-  KiFAS applies only to MK school fees
-  Your child must **attend at least one day of the kindergarten for the month** to qualify for the assistance, unless fully covered by a valid medical certificate (MC) that states the period of absence from the centre for the entire month (subject to ECDA's approval). Failure to do so will result in the full kindergarten fee being payable for the month.
-  Please note that MC for 1 or 2 days will not be substantial to justify for a whole month's absence.






MOE KINDERGARTEN FEE – WITHDRAWAL POLICY

If parents wish to withdraw before the child starts school, withdrawal notice should be submitted in writing or via e-mail before first calendar day (regardless whether it is a Saturday, Sunday or Public Holiday) of the month of enrolment.

Similarly, if parents wish to withdraw the child at any point in time of the year, **one complete calendar month's advance notice needs to be given**, or else fees will be charged for both the current and following months.

For example:

-  If the child is starting school in January, the withdrawal notice should be submitted before 1 January to avoid incurrence of Kindergarten fees.
-  If the withdrawal notice is served on 1 January, the current month (i.e. January) Kindergarten fee will be charged.
-  If the withdrawal notice is served on/after 2 January, January and February Kindergarten Fees will be charged as we require at least one complete calendar month's advance notice to be given.

TRANSITION INTO MOE KINDERGARTEN

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Signs to look out for during period of adjustment:

- 🚩 Separation Anxiety (2 weeks or more)
- 🚩 Cry when you leave
- 🚩 Lose his/her appetite
- 🚩 Nightmares
- 🚩 Fall sick
- 🚩 Slight changes in behaviour



TRANSITION INTO MOE KINDERGARTEN

Tips to help your child adjust:

Talk to your child about going to kindergarten

- 🎈 Inform your child that he/she is going to kindergarten
- 🎈 Show him/her pictures/videos of the kindergarten
- 🎈 Read books about going to school
- 🎈 Assure your child that kindergarten is a good and fun place
- 🎈 Tell your child that he/she will make new friends

Develop consistent routines

- 🎈 Develop a daily activity schedule including a consistent morning and bedtime routine. This ensures that your child develops a regular sleep patterns and has sufficient rest.

TRANSITION INTO MOE KINDERGARTEN

Tips for parents:

Punctuality

- 🚩 Ensure that your child is punctual and regular in attending kindergarten

Preparing your child for school

- 🚩 Spend some time with your child in the morning to help him/her feel settled for the day
- 🚩 Pack his/her clothes, school bag and water bottle together

Working with your child's teacher/Centre Head

- 🚩 Share with the teacher or Centre Head your child's habits (eating, playing, toileting)
- 🚩 Discuss any concerns/suggestions related to your child or the kindergarten with the teacher or Centre Head
- 🚩 Never use the kindergarten or teachers as a threat or means to change your child's behaviour

Bidding your child goodbye

- 🚩 Bid your child goodbye when you leave the kindergarten and say when you will be back to pick him/her.

During this period of adjustment, it is natural for your child to display signs of anxiety or physical discomfort. Should you observe such signs, you can work with your child's teacher to help support your child. Parents can help to display a positive attitude as children also pick up on your anxieties.



TRANSITION INTO MK

FIRST 2 DAYS OF SCHOOL !

- 🎈 A significant milestone for each child
- 🎈 Preparing your child for the transition
- 🎈 “Getting to know you” Programme on **2nd Jan and 3rd Jan 2024 (Tues and Wed), 8.00 am – 9.30am**
- 🎈 MKs will operate shorter hours on these two days
- 🎈 One adult is encouraged to accompany the child on these two days

From **4th Jan 2024 (Thurs)**, the MK will operate within the normal hours of: 8am–12pm



Kindergarten 1 AM Session

DAY 1



Time	K1 AM
7.50am – 8.00am	Attendance Taking . Health Check
8.00am – 8.05am	Welcome Song & Address
8.05am – 8.25am	Blow Your Worries Away Craft Activity (EL)
8.25am – 8.45am	Snack
8.45am – 9.15am	Game (MTL)
9.15am – 9.30am	Closure & Dismissal

Room 1 and 3

Kindergarten 1 AM Session DAY 2







Time	K1 AM
7.50am – 8.00am	Attendance Taking . Health Check
8.00am – 8.05am	Welcome Song & Address
8.05am – 8.25am	Story-telling (MTL)
8.25am – 8.45am	Snack
8.45am – 9.15am	Story-telling & Tour
9.15am – 9.30am	Closure & Dismissal

Room 1 and 3

TRANSITION INTO MK

Key Features of the MK Curriculum

-  Two flagship programmes: **HI-Light Programme** and **Starlight Literacy Programme**
-  Activities organised around **four broad themes** set within the local context
-  Activities with a **distinctive Singapore flavour**
-  **Weeks of Wonder (WoW)** projects which encourage self-motivated learning through exploration and discovery



TRANSITION INTO MOE KINDERGARTEN

TERM 1 – WHO AM I? Pg 8.

As part of preparing the children for kindergarten, the topic for Term 1 will be on 'Who Am I'.

Activities will help to build self concept, improve self-esteem and self-confidence



TYPICAL DAY

	Monday	Tuesday	Wednesday	Thursday	Friday
8.00am – 8.10am	Arrival and Circle Time				
8.10am – 8.50am	Motor Skill Development	HI-Light and Learning Centre Time	Outdoor	HI-Light and Learning Centre Time	Music and Movement
8.50am – 9.10am	HI-Light and Learning Centre Time		HI-Light and Learning Centre Time		Motor Skill Development
9.10am – 9.40am		Outdoor			
9.40am – 9.50am	Toileting				
9.50am – 10.10am	Snack				
10.10am – 11.10am	Starlight (MTL)	Starlight (MTL)	Starlight (MTL)	Starlight (MTL)	Starlight (MTL)
11.10am – 11.50am	Starlight (EL)	Starlight (EL)	Starlight (EL)	Starlight (EL)	Starlight (EL)
11.50am – 12 noon	Closure and Dismissal				

Kindergarten 1 AM Session

Note: Sequence of activities may differ from class to class



SNACKS

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- 🎈 Snacks are served every day
- 🎈 A variety of snacks is served, e.g. bread rolls, buns, cereal, milk
- 🎈 Menu is available for reference
- 🎈 Snacks served follow Health Promotion Board guidelines, e.g. “Healthier Choice” symbol



CALENDAR OF EVENTS

Date	Event	Timing
1 Jan (Mon)	Public Holiday	
2 Jan (Tues) to 3 Jan (Wed)	Start of Term 1	AM : 8.00 am to 9.30 am
9 Feb (Fri)	Lunar New Year Celebration in MK	
1 Mar (Fri) TBC	Life@MK for Parents	
9 Mar (Sat) to 17 Mar (Sun)	Term 1 Break	

Term 2 will start on 18th March 2024

DAILY CHECKLIST

Your child should bring the following to kindergarten daily:






1 extra set of MK uniform
1 set of undergarment
Water bottle with sling filled with plain water

Please label all your child's belongings.



MK-PARENT PARTNERSHIP

Children are curious, active and competent learners

-  **Partner us** to support the transition of your child
-  Prepare your child for lifelong learning by being a part of their discovery of the world around them. Encourage their natural sense of curiosity to learn
-  Support them in understanding their feelings and experiences to build their confidence, and develop social and emotional skills over time.
-  Place equal emphasis on your child's cognitive and non-cognitive development.
-  Resist pushing your child to learn what he/she is not ready for.



COMMUNICATION

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We encourage frequent communication between the kindergarten and parents.

We can be reached at

Email: mk_firsttoapayoh@moe.edu.sg

Telephone: 62620331



PARENTS GATEWAY




Parents Gateway is a mobile app jointly developed by MOE and GovTech to support parents' involvement in their child's educational journey.

You can receive information such as regular class/child updates from the MK, and perform a range of administrative functions such as giving consent for MK programmes and activities.

You can download Parents Gateway on your mobile phone (available on iOS and Android platforms only) from **16 Dec 2023**.



EARLY INTERVENTION SERVICES IN MK

-  MK@FY offers ECDA-subsidised preschool-based Early Intervention (EI) programmes, such as Development Support – Learning Support (DS-LS) and Development Support Plus (DS-Plus)¹
-  External personnel from EI providers may support children identified for these programmes within MK classrooms
-  Other MK children may be involved in activities such as being a buddy or playing in a small group

¹Access to these programmes is subjected to the availability of EI providers



TRAVEL DECLARATION

If you have plans to travel with your family, kindly complete the travel declaration form to us by today.

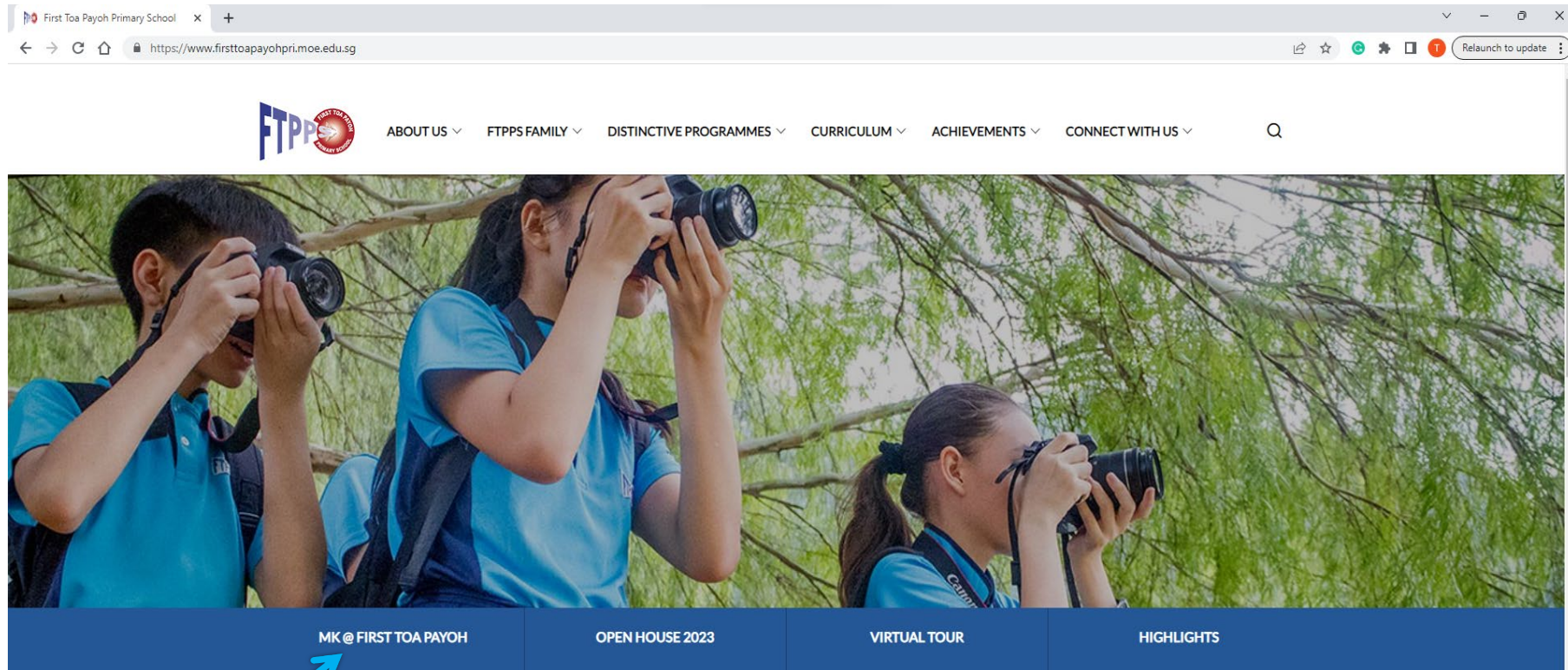
Should there be changes in the midst of this holiday, please inform your class teacher when school reopens.



MK VIRTUAL TOUR AND SAFETY MANAGEMENT MEASURES

Please visit us at First Toa Payoh Primary School website
<https://firsttoapayohpri.moe.edu.sg/>

Click under 'MK @ First Toa Payoh



The screenshot shows the website for First Toa Payoh Primary School. The browser address bar displays the URL <https://www.firsttoapayohpri.moe.edu.sg>. The website header features the school's logo (FTPP) and a navigation menu with the following items: ABOUT US, FTTPS FAMILY, DISTINCTIVE PROGRAMMES, CURRICULUM, ACHIEVEMENTS, and CONNECT WITH US. A search icon is also present. Below the navigation is a large banner image showing three students in blue school uniforms using cameras to take photos in a wooded area. At the bottom of the page, there is a dark blue navigation bar with four menu items: MK @ FIRST TOA PAYOH, OPEN HOUSE 2023, VIRTUAL TOUR, and HIGHLIGHTS. A blue arrow points to the 'MK @ FIRST TOA PAYOH' link.

MK VIRTUAL TOUR AND SAFETY MANAGEMENT MEASURES

You will see this page. Please scroll down.



ABOUT US ▾

FTPPS FAMILY ▾

DISTINCTIVE PROGRAMMES ▾

CURRICULUM ▾

ACHIEVEMENTS ▾

CONNECT WITH US

HOME / MK FIRST TOA PAYOH / SEE TO BELIEVE!

See to Believe!

Our MK and KCare Programmes ▾

Our Staff in MK@FY

See to Believe!

MOE Kindergarten (MK) Open House

Event ▾

Learning Experiences ▾

Yearbook ▾

K1 Orientation 2022

MK@First Toa Payoh Virtual Tour

Safe Management Measures

Parents' Testimonial

Parents' Resources



On to a Strong Start!

MOE Kindergarten provides quality and affordable preschool education that enhances children's learning and development.

Why Choose MK?

- ★ Caring and Skilful Educators
- ★ Spacious and Rich Learning Environment
- ★ Holistic Curriculum in English and All 3 Mother Tongue Languages
- ★ Smooth Transition to Primary School



Parents' Feedback on 17 November 2023, K1 Orientation

We thank you for your participation in our event today.

We would like to have your feedback on today's programme so that we can improve in our future K1 Orientation. Thank you.



https://docs.google.com/forms/d/1nA5K71YUG9f6VIOByOudyXZD_lkCekqa0zw-Em2OGVw/edit



On To A Strong Start!

